



TO: ASJA Board of Directors
FROM: W. Scott Lewis, Secretary
DATE: April 3, 2008
SUBJECT: Board of Directors Meeting Minutes

Board of Directors (“BOD”) Members present: Gary Dickstein*, Tamara King, Jeff Stefancic, W. Scott Lewis, Bill Fischer*, Mike Jungers, Lorie Miller*, Susan Baker*, Timeka Rashid*, Katie McGee, Jennifer Hammat, John Zacker, Billye Potts
*(*Entered late and/or had to leave the meeting early or temporarily).*

Not Present: Matthew Lopez-Phillips, Heather Turner

Key: *Red = Motions; Green = Action Items; Blue = Sense of the Board; Purple = RecessAdjournment*

- I. Meeting Called to order at 11:06am EDT by Tamara King
- II. February Board Minutes (2 sets) and March Conference Call Minutes – Lewis
 - a. **MOTION by W. Scott Lewis: To approve the February minutes as submitted. Motion seconded by Mike Jungers.**
 - i. **DISCUSSION**
 - ii. **VOTE**
 - iii. **MOTION CARRIES**
 - b. **The March minutes should be commented on electronically by 4/9 and will be electronically voted on 4/11.**
- III. Academy Update – Zacker
 - a. 62 slots are filled of the 100 available slots for the Training Institute.
 - b. 48 slots are filled of the 50 available slots for the Mid-Level Manager Institute.
 - c. 8 slots are filled of the 50 available slots for the Senior-Level Manager Institute.
 - d. 12 slots are filled of the 24 available slots for the Mediation Training.
 - e. 20 slots are filled of the 30 available slots for the Conflict Resolution Training.
 - f. The numbers are ahead of last year.
 - g. There was significant discussion in how to better market this program and ASJA to community colleges.
- IV. Proposal from HazingPrevention.org – Dickstein
 - a. There was significant discussion as to whether or not ASJA would be a “sponsor” or a “partner” in this endeavor. It appears that ASJA was contacted after the program was already being marketed. **At this juncture, the sense of the BOD is that we will explore the potential for partnership/sponsorship next year.**
- V. Website – Provider Section Proposal – Potts (attachment)
 - a. This cost will be discussed in the Conference Committee to determine whether and how it may incorporate into Conference Sponsorships.

- b. MOTION by Mike Jungers: To approve the proposal as submitted. Motion seconded by W. Scott Lewis.**
 - i. DISCUSSION – The cost was determined by comparing to other organizations. The amount was adjusted to \$400. The Amendment was accepted.**
 - ii. VOTE**
 - iii. MOTION CARRIES**
- VI. 2009/2010 Academy Coordinator – King
 - a. The President-Elect makes a 2 year appointment. This year would be for 2009-2010 Academies. T. King will make this appointment shortly.
- VII. Clery Workshop Proposal from Larry Bolles – Dickstein
 - a. A speaker has been identified for a webinar on proper reporting of Clery Statistics. IACLEA will be contacted for possible partnership. **H. Turner will proceed with this project and report back to the BOD with costs and dates.**
- VIII. Updated AFA Proposal – Dickstein/Miller (attachment)
 - a. This project is ongoing. ASJA will continue to partner with this group to develop a guided and manual.
- IX. Gun Legislation Summary Update – Dickstein
 - a. The Legislative Advisory Committee will develop a spreadsheet of a state by state analysis updating this particular issue for the membership.
- X. Liaison and Circuit Rep Updates – Dickstein
 - a. Cir. 3 is working on a drive in conference.
 - b. Cir. 6 is working on a drive in conference as well.
 - c. Cir. 11 is starting a newsletter. Florida will have a statewide drive-in conference. A webinar is also being discussed.
 - d. Cir. 4 is having a “metro-in” for the DC area.
 - e. The Finance Committee is looking at the investment plan. They will meet monthly from here on. They will meet with the financial planner next month.
 - f. There will be a meeting with the awards chair to determine a way to increase submissions.
 - g. The Diversity Committee is working on the Gehring Diversity Scholarship Recipients.
 - h. Cir. 5 has put out a newsletter.
 - i. Cir. 8 has located a drive-in conference site.
 - j. The IACLEA and ASJA partnership continues to be explored.
 - k. The Legislative Issues Committee is working on the “30 Minute Notification” legislation response, as well as the aforementioned pending gun legislation.
- XI. The Placement Exchange Update – Potts (attachment)
 - a. The Placement Exchange went well. ASJA had a booth, and books were sold. Suggestions were made for improvement, including having more BOD members at the PE.
- XII. June Meeting Reminders and Updates – Potts
 - a. Remaining BOD members should get their information to Billye as soon as possible.
 - b. Board Reports should be in by May 15th. The template will be sent out as soon as possible.
- XIII. MOTION by W. Scott Lewis: To adjourn. Motion Seconded by Mike Jungers.**
 - a. DISCUSSION**
 - b. VOTE**
 - c. MOTION CARRIES.**
- XIV. Meeting adjourned at 12:37pm.**

Approved 5/1/08