

**Association for Student Conduct Administration  
Board of Directors Meeting  
Bi-monthly Conference Call  
Thursday, August 27, 2009**

Board members present: W. Scott Lewis, Susan Baker, Jeff Stefancic, Jennifer Hammat, Dwayne Scott, Brent Ericson, Daniel Swinton (late), John Jones, Lorrie Miller (late), and Katie McGee Barras.

Absent: Gary Dickstein, Tamara King, and Karen Boyd.

Executive Director Billye Potts

**Key:** Red = Motions; Blue = Sense of the Board; Green = Action Items; Purple = Recess/Adjournment

**I. Call to Order**

Lewis called meeting to order at 11:03 EST.

**II. Approval of August 13, 2009 Meeting Minutes – Scott**

Motion by Stefancic: Approve BOD minutes for August 13, meeting. Motion seconded by McGee Barras

Discussion: None

Motion carried.

**III. Elections Timeline (attached) – Scott**

Hammat asked about the length of time between when the candidates are notified and the members are informed. Potts explained that Bill Fischer, Elections Chair built in some extra time in the event there was a run-off. BOD changed the approval language to verification. Sense of the BOD was to accept the proposed timeline with the necessary changes.

**IV. Credit Card Fees – Potts**

Potts recommended to the BOD that ASCA stay with the current company Wells Fargo because they had the best rates.

**V. Legislative Issues Questions – Stefancic/Swinton**

Stefancic requested comments on the legislative report prior to the September 10 board call. Lewis recommended discussing questions and/or concerns via email prior to board meeting.

**VI. Log off and call in to Go To Meeting for Schipul Demo**

BOD participated in a presentation by Schipul pertaining to potential changes for the ASCA website.

**VII. Motion by Hammat: adjourn meeting. Motion seconded by Stefancic**

Discussion: None

Motion carried.

**VIII. Meeting adjourned 12:01 EST**

Submitted by: *Dwayne J. Scott, Ed.D.*

Approved September 17, 2009