

**Association for Student Conduct Administration
Board of Directors Meeting
Conference Call
Thursday, April 8, 2010**

Board of Directors present: Dwayne Scott, Karen Boyd, W. Scott Lewis, Daniel Swinton, Marlin Nabors, Chris Loschiavo, , Jane Tuttle, , Jeremy Inabinet, Tamara King , James Neumeister, Lorrie Miller, Ryan Holmes, Marc Shook, and Kellie Brennan

Absent:

Executive Director: Billye Potts

Key: Red = Motions; Blue = Sense of the Board; Green = Action Items; Purple = Recess/Adjournment

I. Call to Order:

II. Lewis called meeting to order Thursday, April 8, 2010, at 3:36 P.M. EST

III. **Approval of March 18 Minutes** – Scott

IV. **Motion by Shook: Approve February 18, & March 4, 2010, conference call meeting minutes**
Second: Tuttle
Discussion: none.
Motion carried

V. **Motion by Scott: Approve March 18, 2010, call meeting minutes**
Second: Nabors
Discussion: none.
Motion carried

VI. **2010 Gehring Academy** – Boyd
Potts reported the current enrollment for the Academy is the following: Training Institute 48; Mid Level/Senior Institute 28; Mediation 14; and Conflict Resolution (one day program) 26. Boyd reported that the Academy budget is in the process of being finalized.

VII. **2011 Conference** – Holmes
Holmes reported that the conference committee has been chosen and approved. The following have been selected to serve on the conference committee:

Conference Chair

Ryan C. Holmes, The University of Texas at El Paso, rholmes@utep.edu, 915-747-5648

Assistant Chair/Logistics Chair

Laura Bennett, University of California-Berkeley, laurabennett@berkeley.edu, 510-643-9070

Assistant Logistics Chair

James Bond, University of Maryland-College Park, jebond@umd.edu, 301-314-7598

Programs Chair

Mike DeBowes, Old Dominion University, MDeBowes@odu.edu, 757-683-3431

Publications Chair

Jennifer Waller, Texas A&M University, jennifer_waller@housing.tamu.edu, 979-845-4768

SSAO Chair

Phillip Burns, University of Nevada Las Vegas, phillip.burns@unlv.edu, 702-895-4076

SSAO Assistant Chair

Devi Drexler, Lake Sumter Community College, drexlerd@lsc.edu, 352-365-3576

Exhibitors/Sponsors Chair

Douglas Bell, University of West Florida, dbell1@uwf.edu, 850-473-7076

Newcomers Chair

Travis Overton, Coastal Carolina University, toverton@coastal.edu, 843-349-4161

Holmes reported that the Newcomers Chair will be a part of the core conference committee. Holmes reported that UTEP will serve as the host site for the conference planning meeting to be held June 3-5 or 4-6.

VIII. Budget Update – Tuttle

Tuttle reported that the Finance Committee is working very hard on a budget that reflects line items for Diversity and Membership Taskforces. Tuttle reported that Potts need authorization to transfer money from ASCA's short term reserves account. Tuttle reported that the Finance Committee will submit a "0" dollar budget based upon ASCA's membership that won't reflect income from the reserves.

Tuttle reported that Potts has done an excellent job with projecting income and revenue for ASCA over the past 5 years. Tuttle also stated that the Finance Committee wants direction on whether ASCA will utilize reserves or not.

Tuttle recommended changing policy regarding how much we have to commit to ASCA reserves annually.

King requested that the Finance Committee develop a line item for cost of doing business.

Lewis requested that the Finance Committee continue to review the associations' budget line-by-line to cut cost as deemed appropriate. Lewis reiterated his awareness that some line items in the budget would cause and increased in spending (logo, copyright license, etc.).

IX. Research Committee Proposal – Shook (See report on website)

Shook reported that in previous years the only task of the Research Committee was to select a winner for dissertation of the year.

Boyd requested the possibility to extend qualitative research to four (4) a year in order to accommodate research that could occur during the annual conference.

Shook will take back to the committee the possibility of qualitative research occurring during the annual conference.

X. Motion by Shook: Approve draft proposal of research committee and adding a 4th option of onsite research during the annual conference with the necessary amendments.

Second: Brennan

Discussion: Nabors inquired about Matt being aware of the changes on the publication board.

Shook will contact Matt concerning changes

Motion carried

XI. Strategic Plan Discussion – Tuttle/Shook

Lewis reported to the BOD that the strategic plan was being moved into an excel spread sheet to better accommodate monitoring strategies, goals, accomplishments, etc.

XII. Foundation Update – King

King reported the board is considering developing a logo and seeking a higher profile on the ASCA website. King reported that the Board is in the process of developing specific guidelines for funding projects,

modifying its scholarship application, seeking fundraising ideas, and considering hiring a graduate assistant. Furthermore, King reported that the board is seeking a financial and time commitment from the ASCA Board.

Potts reported that the brochure pertaining to the foundation board is nearing completion and that ASCA's website currently provides a donor menu.

XIII. ASCA/NACA Institute – King

King reported that the Institute's registration numbers are low, but NACA officials are confident that the numbers will increase.

XIV. RJ Training in Texas – Boyd/Lewis

Discussion was tabled

XV. Reminder:

Update Leadership Appointment Roster – still need information from Board members on state representative

XVI. Motion by Scott : Adjourn meeting

Second: Miller

Discussion: None

Motion carried.

XVII. Meeting adjourned at 4:43 p.m. EST

Submitted by: *Dwayne J. Scott*

Approved May 13, 2010