

TO: ASJA Board of Directors
FROM: W. Scott Lewis, Secretary
DATE: November 6, 2008
SUBJECT: Board of Directors Meeting Minutes

Board of Directors (“BOD”) Members present: Gary Dickstein, W. Scott Lewis, Billye Potts, , Susan Baker, Jennifer Hammat, Mike Jungers, Jeff Stefancic, Karen Boyd, Tamara King, Timeka Rashid*, Heather Turner

*(*Entered late and/or had to leave the meeting early or temporarily).*

Not Present: Lorrie Miller, Katie McGee Bill Fischer Matthew Lopez-Phillips,

Key: *Red = Motions; Green = Action Items; Blue = Sense of the Board;*
Purple = Recess/Adjournment

- I. Meeting Called to order at 11:03am EDT by G. Dickstein
- II. **October Board Meeting Minutes (sent under separate cover) – Lewis**
 - a. **MOTION by M. Jungers: To approve August 2008 minutes as amended/submitted. Motion Seconded by S. Baker.**
 - i. **DISCUSSION – None**
 - ii. **VOTE**
 - iii. **MOTION CARRIES.**
- III. **E.D. Transition – Dickstein & Potts**
 - a. **Dickstein spoke with Dave Parrott at TAMU regarding the transition and will put the information in proposal format for working group and BOD approval in the next two weeks.**
 - b. The ED move will ideally occur by Thanksgiving.
- IV. **Review Strategic Plan – King**
 - a. **Lewis will review the Association Strategic Plan, update it, and forward it to the BOD for review.**
 - b. **Dickstein & Rashid will review the Diversity Strategic Plan, update it, and forward it to the BOD for review.**
- V. **BOD Tasks Updates**
 - a. Jeff Stefancic
 - i. The Association budget is on track at this time.
 - b. Lorrie Miller – was unable to be on the call.
- VI. **CR Summit Updates – Dickstein (attached)**
 - a. A \$50,000 grant proposal for the Judicial Arbitration and Mediation Service (JAMS) Foundation. This is NOT to be confused with the JAMS software. The two are not related.
 - b. David Carp will also assist ASJA in a survey to determine what we are currently doing.

- c. Nancy Geist-Giacomini will also present this information at the Academy and will work with the Academy Chair to work with her group.
- VII. 2009 Conference Update – Potts**
- a. Tabled until next BOD meeting.
 - b. Postcards have been sent out.
 - c. Registrants = 215. Consistent with 2 years prior.
 - d. BOD members should hold off on purchasing airline tickets until the room situation for the BOD meeting is resolved. B. Potts/L. Carpenter will follow up with BOD meeting.**
- VIII. Enough is Enough Update – Lewis**
- a. Kaaryn Sanon is compiling the minutes from the meeting. Lewis will forward them to the BOD when he receives them.**
- IX. Educational Development Coordinator Update – Turner (attached as well)**
- a. The NASPA webinar had 50 registrants, and ASJA appears to have broken even. The evaluations were positive overall.
 - b. NASPA is seeing decreased registrants as well.
 - c. The ResLife.net schedule is being set. The topics and instructors have been set.
 - d. Other products are being purchased.
 - e. H. Turner continues to work with URMIA and others to develop additional workshops. Gene Diesinger and Marisa Randazzo will do a 2 day workshop next year in Wisconsin.
 - f. A Sexual Assault Workshop continues to be in development.
 - g. These items will be placed on the website calendar to allow members to plan ahead, given the limited resources of our members.**
- X. Research Request – Dickstein (attached)**
- a. MOTION by Lewis: To approve the research survey subject to the timing of the survey (so as not to conflict with other surveys or occur between now and the 2009 conference) and review of the instrument. Motion Seconded by Jungers.**
 - i. DISCUSSION – H. Turner will coordinate with Peck-Parrott, Rush, and Boyd to ensure no conflicts.**
 - ii. VOTE**
 - iii. MOTION CARRIES.**
- XI. BOD Members should send items to Dickstein by December 12, 2008 for the business meeting.**
- XII. ADR/MIC Update (Hammat)**
- a. An update on the status of the MICs was given. There was discussion as to whether or not the structure should be reevaluated. If MICs will eventually become permanent committees, that should be communicated initially to the members and the leadership of the MIC.
 - b. The issue regarding the future of MICs will be discussed at a future BOD meeting.

- c. **MOTION by Hammat: To make the ADR MIC into the Conflict Resolution Committee. Motion Seconded by Jungers.**
 - i. **DISCUSSION – We will have to change the governing documents to adjust to this change.**
 - ii. **VOTE**
 - iii. **MOTION CARRIES.**

XIII. GENERAL UPDATES

- a. **PCI is moving forward with the marketing plan. (Potts)**
- b. **The December meeting will need to be rescheduled for December 11, 2008. (Potts)**
- c. **Question posed to attorney re: eligibility of nominee**
 - i. **If the BOD makes a decision of policy interpretation that differs from the Parliamentarian's decision, is that legal?**

XIV. MOTION by Jungers: To adjourn. Motion Seconded by Baker.

- a. **DISCUSSION**
- b. **VOTE**
- c. **MOTION CARRIES.**

XV. Meeting adjourned at 12:22pm.