



**Board of Directors Conference Call Meeting  
November 4, 2010**

Board of Directors present: W. Scott Lewis, Dwayne Scott, Chris Loschiavo, Tamara King, Marlin Nabors, Donna Hight, Kellie Brennan, Daniel Swinton, Jeremy Inabinet, Marc Shook, and James Neumeister

Absent: Jane Tuttle, Ryan Holmes, and Lorrie Miller

Executive Director: Billye Potts

**Key:** Red = Motions; Blue = Sense of the Board; Green = Action Items; Purple = Recess/Adjournment

**I. Call to Order:**

Lewis called meeting to order Thursday, November 04, 2010, at 3:36 pm EST

**II. Approval of Minutes - Scott**

Tabled approval of the October 3-5, meeting minutes until Friday, November 12, 2010.

**III. Financial Report – Potts**

Potts reported that Becky McNair is working on reconciliation for the month of October.

Potts reported that she should have the final budgetary numbers before the week is out. Lewis reported that McNair and Potts are working on the final numbers for the Academy.

**IV. 2011 Conference Update – Holmes**

Potts reported that currently there are 142 registrants for the 2011 conference which is 30 more than last year at the same time.

**V. 2011 Academy Update – Hight**

Hight submitted a proposed budget for the 2011 Gehring Academy. The BOD reviewed the proposed budget line-by-line. King recommended that in the future the Academy Chair should work closely with the Finance Committee to assist with the development of the budget.

**VI. Motion by Nabors : Approve 2011 Gehring Academy budget**

Second: Swinton

Discussion: None

Motion carried

Hight submitted a proposed faculty list for the Gehring Academy. The BOD reviewed and discussed the proposed faculty for the 2011 Gehring Academy.

**VII. Motion by Inabinet : Approve proposed faculty for 2011 Gehring Academy**

Second: Brennan

Discussion: None

Motion carried

Abstention: Swinton, Loschiavo and King

**VIII. Elections - Potts**

Potts reported that 235 members have voted in the election. Potts reported that typically fewer than 500 members participate in the election process through voting.

**IX. Memberships (Active, Pending) - Potts**

Potts reported that Kristina has determined as a result of reviewing the database that members who renew, but request to be billed later remain as active/pending. Potts reported that from January 1 – October 25, 75 individuals have been identified (35 have paid) in the system had done something, but have not paid. According to Potts, both Kristina and Becky have notified members via email that the Association has not received their payments. Potts also reported that from January 1, 2010 – August 1, 2010, the Association has 23 unpaid membership invoices.

Potts reported that she will identify for Schipul a payment grace period and when individuals should be automatically inactivated by the system for failure of payment. Potts reported that until the matter is resolved via the website, office staff will manually check the system and provide notice to members when their grace period has expired.

**X. CAS Update from John Zacker – Lewis**

BOD discussed the notes submitted by John Zacker from the CAS Board of Directors meeting in Washington D.C. Sunday, October 31 through November 2.

**XI. FEA MOU Update and Change – Miller**

Potts reported that due to a high demand for space, the Fraternity Executive Association (FEA) is unable to accommodate ASCA during their upcoming conference.

[Sense of the Board is that the draft Memorandum of Understanding between FEA and ASCA is appropriate.](#)

**XII. Updates**

King, Swinton, and Potts will attend NODAC and GLACUHO Conferences and will provide presentations at both conferences and utilize exhibit space at NODAC.

King reported that ASCA and NACA will ask AFA and NIRSA to participate in the Student Organization Institute (SOI) this coming summer,

Loschiavo reported that the Graduate MIC Survey will be coming out soon.

**XIII. Adjournment**

**XIV. Motion by Shook : Adjourn meeting**

**Second: Loschiavo**

**Discussion: None**

**Motion carried.**

**XV. Meeting adjourned at 4:32 pm EST**

Submitted by: *Dwayne J. Scott*