

**Association for Student Conduct Administration
Board of Directors Meeting
Conference Call
Thursday, December 17, 2009**

Board of Directors present: Tamara King, Dwayne Scott, Brent Ericson, Katie McGee-Barras, Karen Boyd
John Jones, Daniel Swinton, Gary Dickstein, and Lorrie Miller

Absent: Jennifer Hammat, W. Scott Lewis, Susan Baker, and Jeff Stefancic

Executive Director: Billye Potts

Key: Red = Motions; Blue = Sense of the Board; Green = Action Items; Purple = Recess/Adjournment

I. Call to Order: King called meeting to order Thursday, December 17, at 10:05 a.m. CST

II. Approval of December 3, 2009 Meeting Minutes – Scott

Motion by Scott: Approved December 3, 2009, meeting minutes

Second: McGee-Barras

Discussion: none.

Motion carried

III. Follow Up to Email Motion from Treasurer – Stefancic

IV. Motion by Stefancic: (email): Add to Section D of the Operating Policies & Procedures Document the following:

8. Serve as an ex-officio member of the planning committees for the Annual Conference and the Ghering Academy, assisting the chairs of those respective committees with the budget development and reconciliation process for their respective programs.

Add to Article V, Section C:

In addition, the Conference Chair shall consult with the Treasurer for the budget development and reconciliation process for the program.

And for Article V, Section D:

In addition, the Academy Chair shall consult with the Treasurer for the budget development and reconciliation process for the program.

Second: McGee-Barras

Discussion: none.

Motion carried

V. November Budget Update – Stefancic/Potts

Potts reported that the Gehring Academy revenue for 2009, pending a reimbursement for an Academy faculty person is \$41,570.76. This number may be adjusted slightly.

VI. 2010 Conference Update – Ericson

Ericson reported that the opening plenary session will highlight the 50th Anniversary of the Dixon case. St. John Dixon, the lead attorney Fred Gray, Sr., another student James McFaddin, and Bob Bickel will serve on a panel which will be facilitated by King. Ericson reported that Boyd is working on press release for national media outlets. King reported that Boyd will have a press release for ASCA next week or early January. Ericson also reported that outreach will go out HBCU's and faculty in the surrounding areas.

Potts reported the annual conference registrants are up to 311. This is still significantly lower than in previous years.

King reported that Potts will be forwarding information to BOD concerning mandatory events for attendance, King informed the BOD to be prepared to work one to two hours during the conference assisting with the Foundation's Silent Auction Table. King reiterated that there is an expectation of the BOD to donate an item for the silent auction and/or monetary contribution.

VII. 2010 Academy Update – Boyd

Boyd reported that the committee is discussing the need to develop conflict resolution materials for the Academy vs. inviting an expert to present on the topic.

Boyd reported to BOD that she has resigned her position at CMU effective December 31.

VIII. Update from NCAA Meeting – King/Potts

King reported that Potts and she attended a meeting at the NCAA headquarters in Indianapolis, Indiana. There were approximately 20 -25 other national organization present at the meeting. King reported that she talked with an official with the NCAA and they are interested in collaborating on an event with ASCA. King requested that BOD provide her with topics that ASCA could potentially use as a collaborative activity and/or event with the NCAA. Potts reported that Becky (central office) will review NCAA's website to get ideas for collaborative endeavors between NCAA and ASCA.

IX. October Meeting List Review – Everyone

X. Strategic Plan Review – King/Swinton

King reported that Swinton is currently conducting the final review of the strategic plan. King reported that she anticipate forwarding the plan to ASCA membership during the month of January 2010.

XI. Foundation Discussion Update – King

King, Dickstein, Potts, Lewis, and Swinton were involved in a lengthy discussion with the Foundation Board members concerning operational matters. King reported that as a result of the discussion ASCA and the Foundation will formulate a MOU to avoid any future miscommunication.

XII. Announcements

Potts requested that BOD forward to her arrival dates and times for the annual conference to insure that Tradewinds has the appropriate room accommodations ready for our arrival.

Potts reported that the central office will close at the end of the business day on December 23 and reopen January 4, 2010.

XIII. Motion by Scott: adjourn meeting.

Motion seconded by Swinton

Discussion: None

Motion carried.

Meeting adjourned at 10:32 a.m. CST

Approved January 14, 2010