

TO: ASJA Board of Directors
FROM: W. Scott Lewis, Secretary
DATE: December 11, 2008
SUBJECT: Board of Directors Meeting Minutes

Board of Directors (“BOD”) Members:

President: Gary Dickstein	Secretary: W. Scott Lewis
President Elect: Tamara King	Treasurer: Jeff Stefancic
Past President: Bill Fischer	DAL #1&2: Susan Baker
DAL #3&6: TImeka Rashid*	DAL #4&11: Katie McGee
DAL #5&10: Jennifer Hammat	DAL #7&8: Mike Jungers
DAL #9: Lorrie Miller	
Conference Chair: Matthew Lopez-Phillips(NP)	Academy Chair: Karen Boyd
Executive Director: Billye Potts	
Education Coordinator: Heather Turner*	

*(NP = NOT PRESENT; * = Entered late and/or had to leave the meeting early or temporarily).*

Key: *Red = Motions; Green = Action Items; Blue = Sense of the Board;
Purple = Recess/Adjournment*

Meeting Called to order at 11:03am EDT by G. Dickstein

- I. November BOD Meeting Minutes – Lewis**
 - a. BOD members should submit all edit requests to Lewis by end of business EST Monday, December 15. An electronic motion will be made at that time to be voted on by end of business Tuesday, December 16.**

- II. Financial Concern in Higher Ed Institutions – Jungers**
 - a. Due to the economic crisis, there are a number of concerns regarding conference and Academy attendance – see item below.
 - b. Some states are being hit harder than others.
 - c. G. Dickstein and B. Potts will send a letter to the membership indicating the value of membership.**
 - d. There was discussion of podcasting some of the sessions and selling them online.
 - e. These concerns will be shared with M. Lopez-Phillips and B. Ericson.
 - f. The possibility of polling the membership regarding the economic impact was discussed.

- III. Diversity Update – Rashid (see attachment)**
 - a. The document was submitted with updates and considerations.
 - b. The increased diversity of the election pool was noted.
 - c. Updating the website was discussed, as well as integrating some of the items into this year’s Conference (See Item XI).
 - d. In re: New member orientation.

- i. The possibility of adding new member information/benefits on the website to supplement the CD that is sent out.
- e. The Newcomer's Social and Mentoring Program
 - i. **Jason will work on the mentoring program, per the attached.**
- f. Item 6 was discussed at length. The Diversity Action Committee will be asked to review the clause and report back to the Board.
- g. Items 8-9: Phil Burns is working on this to be completed by the Conference.
- h. **K. Boyd will review the items related to the Academy and send them to T. Rashid.**
- i. **BOD members should review the document and get any feedback to T. Rashid by December 19, 2008. If you have no updates, please tell Rashid that as well.**

IV. Threat Assessment Training Proposal – Turner (see attachment)

- a. There was considerable discussion about whether or not to move forward with this, given the economic climate.
- b. There was discussion about the possible competition with the Conference and the Academy.
- c. Turner is reviewing the “break even” numbers for attendance.

V. Academy Update – Boyd

- a. Dates – Sessions will be from June 22-25, 2009.
 - i. Faculty should be there from June 21-26.
- b. Senior Track
 - i. There will be no Senior Track this year. The future of the track will be subjects of ongoing discussion. The possible competing nature of SSAO tracks at both the Conference and the Academy was discussed.
- c. There are 200 spaces reserved as of today. There is no current negotiation with the Marriott. The focus will be entry and mid-level participants.
- d. Integrating Conflict Resolution (CR) into the Academy
 - i. The CR Track will be separate from the other tracks.
 - ii. The “bigger picture” of Conflict Resolution will be integrated beginning this year and over time. This will come before the Board for the 2010-2015 strategic plan.
 - iii. There was significant discussion regarding the amount of time dedicated to the topic in each session.
 - iv. Adding an optional day for CR for entry and mid-level participants was mentioned.
- e. **The Sense of the Board is that if only 2-4 hours can be dedicated this year, it will be acceptable as a initial integration.**

VI. An additional BOD call will be scheduled on January 22, 2009.

- a. **BOD members should send electronic updates of those items not able to be addressed today.**

VII. Status of CR Report – Fischer

- a. There is a concern that the October CR Report has not been reviewed to date, and the Association has committed considerable resource to this project.

- b. It will be addressed at the Pre-Conference BOD meeting, including some training on the topic.
- VIII. Conference 2009 Update – Potts**
- a. There are 335 registrants, that is 50 less than 2 years ago. (See Discussion Item #2)
 - b. There have been 20 cancellations in the last month.
 - c. **Dickstein and Potts will examine the possibility of BOD members coming in on Sunday to begin the meeting and will contact BOD members this week.**
- IX. PCI Update – Potts**
- a. Potts will email the BOD information for feedback.
 - b. The surveys have been complete, and the data will be shared soon.
- X. Membership Survey Update – Potts**
- a. This will be tabled until the next meeting.
- XI. Black Summit 2009 at TAMU – King**
- a. This will be tabled until the next meeting.
- XII. February Leadership Training & Expectations – King**
- a. This will be tabled until the next meeting.
- XIII. Update on development of Strategic Plan 2010 – King**
- a. This will be tabled until the next meeting.
- XIV. NASPA/StudentVoice Consortium – Potts**
- a. This will be tabled until the next meeting.
- XV. Updating Hazing Research Study – Potts (sent under separate cover)**
- a. This will be tabled until the next meeting.
- XVI. Annual Report due to Gary by this Friday, December 12, 2008**
- XVII. BOD Members who will be at NASPA should contact Potts and King.**
- XVIII. Those members who were elected are still being contacted, notification will be sent out to the membership.**
- XIX. MOTION by Lewis: To adjourn. Motion Seconded by Stefancic.**
- a. **DISCUSSION**
 - b. **VOTE**
 - c. **MOTION CARRIES.**
- II. Meeting adjourned at 12:59pm.**