

**TO: ASJA/ASCA Board of Directors**  
**FROM: W. Scott Lewis, Secretary**  
**DATE: July 10, 2008**  
**SUBJECT: Board of Directors Meeting Minutes**

**Board of Directors (“BOD”) Members present: Gary Dickstein, Bill Fischer\*, Jeff Stefancic, W. Scott Lewis, Mike Jungers\*, Katie McGee, Jennifer Hammat, Susan Baker\*, Timeka Rashid\*, John Zacker, Billye Potts,**  
*(\*Entered late and/or had to leave the meeting early or temporarily).*

**Not Present: Tamara King, Lorie Miller, Karen Boyd and Matthew Lopez-Phillips**

**Key: Red = Motions; Green = Action Items; Blue = Sense of the Board;**  
**Purple = Recess/Adjournment**

- I. Meeting Called to order at 11:05am EDT by Gary Dickstein
- II. June Board Conference Call Minutes – S. Lewis
  - a. **MOTION by T. Rashid: To approve the June BOD minutes as amended. Motion seconded by S. baker.**
    - i. **DISCUSSION**
    - ii. **VOTE**
    - iii. **MOTION CARRIES**
- III. Gehring Academy – J. Zacker
  - a. An overview of the Academy was discussed.
  - b. A reconciled budget will be submitted by the end of August for the 2009 budget due in October.
  - c. The satisfaction survey was distributed July 9.
    - i. The surveys will evaluate the Academy on the whole, as well as individual tracks.
    - ii. The initial anecdotal feedback has been positive.
- IV. NASPA Stetson Law & Policy Sponsorship
  - a. ASJA has been asked to sponsor at the \$2000 level.
  - b. **MOTION by J. Stefancic: To sponsor at the \$2000 level. Motion seconded by K. Mcgee.**
    - i. **DISCUSSION**
    - ii. **VOTE**
    - iii. **MOTION CARRIES**
- V. Elections Timeline – Lewis (attached)
  - a. S. Lewis will ask A. Wenner to send a teaser to the membership.
  - b. The President will contact the candidates for President as opposed to the elections chair.
  - c. **MOTION by K.McGee: To approve the timeline with the one discussed change. Motion seconded by S. Lewis**
    - i. **DISCUSSION**
    - ii. **VOTE**
    - iii. **MOTION CARRIES**
- VI. Co-Reps for Diversity Committee – Rashid

- a. Names were submitted to fill this position. The Committee narrowed this list, and those individuals will be approached to submit a letter of interest to the BOD.
  - b. An announcement will be made to the general membership for letters of interest as well.
  - c. A job description will be attached.
  - d. The co-rep should be selected by the October BOD meeting.
- VII. October Board Meeting Logistics – Dickstein/Potts**
- a. The meeting will be on October 5-8. BOD Members should arrive no later than 6pm Sunday. The meeting will conclude by Noon on Wed.
  - b. The meeting will be at the TradeWinds Resort, St. Pete Beach, FL
  - c. Members should fly into St. Pete or Tampa, but should be cost conscious.
- VIII. League of Innovation for Community Colleges Update – S. Baker**
- a. No updates at this time.
- IX. Enough is Enough Proposal from NASPA – Dickstein/Potts**
- a. This is a new project from NASPA. They have asked for a volunteer from ASJA.
  - b. A number of BOD members are interested.
  - c. B. Potts will gather more information and report back to the BOD.
  - d. Interested BOD members should email G. Dickstein
- X. NASPA/Student Voice Proposal MOU – G. Dickstein/B. Potts**
- a. There is no update at this time. This will be tabled until August.
- XI. Information on Higher Education Publications (HEP) on mailing labels – B. Potts**
- a. There are approximately 4,000 identified names of interest (CSLO, Housing, General Counsel)
  - b. The cost is \$350 for names and titles, an additional \$115 for email addresses per 1,000. The total would be \$1860.
  - c. **MOTION by S. Lewis: To allocate \$1880 to purchase this list. Motion seconded by S. Baker.**
    - i. **DISCUSSION – is this the best place to get the information? Are the categories appropriate?**
    - ii. **VOTE**
    - iii. **MOTION DOES NOT CARRY**
  - d. This will be tabled until August BOD meeting pending discussion with other organizations regarding our agreements with them.
- XII. Threat Assessment with URMIA Update – B. Potts**
- a. There is no update at this time. The Weekly update will provide more information.
- XIII. ASJA/NASPA Webinar Update – B. Potts**
- a. This webinar will occur on October 9, 2008. See the Weekly update for more information.
- XIV. Mediation/Conflict Resolution Task Group – B. Fischer/G. Dickstein**
- a. G. Dickstein submitted a charge for this group (Attached).
  - b. Should the BOD commit the resources, there will be a conflict resolution summit to place ASJA at the forefront of this topic. This summit will cost approximately \$6700 (plus Mr. Water's fee).
  - c. This group would update the training manual as well as integrate social justice as appropriate.
  - d. There are some significant copyright issues that must be resolved with LRP and the publisher to release an update.
  - e. **G. Dickstein will submit a tentative agenda, budget and list of participants to the BOD.**
  - f. **The sense of the Board is to support this endeavor.**

- XV. The Marketing RFP was resent this week to a number of firms, feedback has already been positive. The deadline is August 4, 2008 – B. Potts**
- XVI. MOTION by J. Stefancic: To adjourn. Motion Seconded by K. Mcgee.**
- a. DISCUSSION**
  - b. VOTE**
  - c. MOTION CARRIES.**
- XVII. Meeting adjourned at 12:32pm.**

**Approved 9/11/08**