



# SILENT AUCTION\*

\*To Benefit the Raymond H. Goldstone ASCA Foundation

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## General Information

Thank you so much for three successful years celebrating the Raymond H. Goldstone ASCA Foundation. Time has flown by, and there have been many changes in our country; but some things have remained the same. We are still seeing the same desire to support our colleagues who educate students and respond to disruptive behavior in our campus communities. We believe that the continued execution of the annual silent auction can help support our peers. All individuals and organizations who donate items and/or services to the silent auction will be publicly recognized by ASCA.

## WE NEED YOUR HELP!

Please join us in continuing to support this initiative by making a donation!

## What are the Donations Supporting?

Proceeds from the Silent Auction will go to the Raymond H. Goldstone ASCA Foundation, which exists to support professional development activities within the Association for Student Conduct Administration.

## When & Where is the Silent Auction Held?

This year, the Silent Auction will take place during the 2011 ASCA Annual Conference, February 2-6, 2011 in St. Pete Beach, Florida. All items will be on display at the Tradewinds Grand Island Resort “*Banyon Breeze*way” and available for bidding at the following times:

**Wednesday, February 2, 2011** Donation Drop-Off

**Thursday, February 3, 2011**(Auction Opens) 10:00 am – 5:00 pm

**Friday, February 4, 2011** 12:15 pm - 5:30 pm  
Closing Bell @ 5:30pm

## **Saturday, February 5, 2011**

Winners posted (8:00am-Banyon Breezeway)

Winners pick-up/pay for items 11:30am-2:00pm

### **What types of donations are typical?**

We are looking for donations in all forms and values. They can be baskets filled with items such as institutional paraphernalia, books, coffee mugs, items indigenous to the area your institution is located, etc. Additionally, they can range anywhere from gift certificates for coffee shops to stays at vacation homes or institutional consultations. **NOTHING** is too small or too large!!

### **Am I obligated to provide the donation if I submit a Silent Auction Donation Form?**

Once you submit a description of an item to be auctioned, you have committed to provide that item to the highest bidder at the conference.

### **Donating an Item to the Silent Auction**

Please fill out the Silent Auction Donation Form and attach pictures or any vital information to the form and mail it to:

Elizabeth Gallus  
2000 Pennington Road  
PO Box 7718  
Ewing, NJ 08628-0718

You may also email all relevant information to Elizabeth Gallus at [galluse@tcnj.edu](mailto:galluse@tcnj.edu)

### **Shipping for Silent Auction**

**Please bring all items with you to the conference.**

All items can be dropped off at the Tradewinds Grand Island Resort when you check-in at the conference registration table on Wednesday February 2, 2011 between 8:00am-10:00pm.

We understand that in some items are just too large (i.e. gift baskets), and therefore must be shipped. If this is the case you (as the donor) have two options.

1. You may have a "certificate" made for the item. Please send us a photo/description of the item and we will use that, along with other information about the item to give the potential buyer an idea or what the donation looks like. Once the auction ends, we will provide you (as the donor) the contact information of the buyer and you can coordinate the shipment of the donation then.
2. You may choose to ship the item directly to the Tradewinds Grand Island Resort. If this what you prefer, please make sure you specify the following on the address line of the package:

**Tradewinds Grand Island Resort  
Hold for Elizabeth Gallus  
ASCA Silent Auction (Feb. 3-5, 2011)  
5500 Gulf Blvd.  
St. Pete Beach, Fl 33706**

**If I have donated a personal service, vacation home, or similar type of item, how do I connect with the highest bidder?**

At the conclusion of the auction, the contact information of the highest bidder and the donor of the service will be exchanged through emails from the Silent Auction Committee. The bidder and donor are then responsible for setting up the details for any services provided.

**How do I know if my bid is the highest bid on an item?**

There will be postings located in the hallway directly outside the Banyon Breezeway (where the auction is located). You are required to pay for and pick-up the item (or the corresponding certificate) by 2:00pm on Saturday February 5, 2011.

If items won are not purchased and/or picked up by 2:00PM; the item will go to the second highest bidder. The second highest bidder will be notified during the closing banquet. All items not purchased and picked up will be forfeited.

**Can I volunteer to help out at the conference?**

Absolutely! We are looking for volunteers to help us staff the booth, organize the donations, etc! If you are interested, please contact Elizabeth Gallus at [galluse@tcnj.edu](mailto:galluse@tcnj.edu) any time!

**Questions?**

For general questions or suggestions for the 4<sup>th</sup> Annual ASCA Silent Auction, please contact Elizabeth Gallus at [galluse@tcnj.edu](mailto:galluse@tcnj.edu).