

**Association for Student Conduct Administration
Board of Directors
Bi-monthly Conference Call
Thursday, March 12, 2009**

Board members present: Tamara King, W. Scott Lewis, Jeff Stefancic, Daniel Swinton, Gary Dickstein, Susan Baker, Jennifer Hammat, Karen Boyd, Dwayne Scott, Katie McGee, John Jones, Brent Ericson, and Lorrie Miller.

Executive Director Billye Potts present.

Key: Red = Motions; Blue = Sense of the Board; Green = Action Items; Purple = Recess/Adjournment

I. Call to Order

King called meeting to order at 11:17 EST.

II. Approval of February 8 & 9 Meeting Minutes – Scott

Motion by Lewis: Approve BOD minutes for February 8 & 9 meeting. Motion seconded by McGee.

Discussion: None

Motion carried.

III. 2009 Academy Budget – Boyd

Boyd stated the budget did not reflect any increases in costs for participants to attend the 2009 Academy. Boyd also stated that she was cautiously optimistic that the Academy would be profitable this fiscal year, but expressed caution for fiscal year 2010.

IV. FY10 Association Budget – Stefancic, King, & Potts

BOD reviewed each line item in the budget some changes were recommended.

Stefancic stated that the appropriate adjustments would be made and an updated proposed budget would be emailed to the BOD in the near future. King reiterated that she will be cutting the costs of BOD meetings by having members share rooms for the duration of the year

V. HazingPrevention.org Request for Mailing Labels – King/Miller

Motion by Stefancic: Allow Hazingprevention.org three (3) opportunities at no charge to advertise their event in ASCA's weekly updates newsletter to the membership. Seconded by: McGee

Discussion: None

Motion carried.

King added that Tracy (Hazingprevention.org) could choose the dates of advertisement in the weekly updates. Billye Potts and Lorrie Miller will inform Tracy of the BOD decision and work out the details of the advertisement.

VI. Update on PCI and new URL – Potts

Potts informed the BOD that the new URL (theasca.org) is up and running. Potts also stated that the BOD and office staff email accounts have been changed to reflect the new URL. Potts stated that post cards reflecting the new URL and name change were handed to participants during the NASPA Annual Conference last week. Potts stated ASCA received positive feedback during the

NASPA Conference regarding the name change and post cards. Potts stated she anticipated feedback from King, Dickstein, Lewis, and Hammat regarding ASCA's new letterhead, envelopes and other office supplies with the new insignia. Potts anticipated all changes and/or input to be complete by the end of March 2009.

VII. AAC&U and NASPA John Templeton Grant – Potts

Gwen Dungy, Executive Director for NASPA invited ASCA, as a part of SAHEC (Student Affairs Higher Education Consortium) with the other SAHEC members to participate in John Templeton Foundation Grant with AAC&U. NASPA has been invited by AAC&U to join them to continue work they began on a previous initiative funded by Templeton called "Core Commitments; Educating for Personal and Social Responsibility." SAHEC would be a part of planning a Symposium for the second year, possibly of the three year grant. Potts stated that there is no expectation for ASCA to contribute financially to the project. **The sense of the BOD is to participate in the project. Potts will respond to Gwen Dungy.** King commented that this was another opportunity for the Association to have a national presence.

VIII. Updates

MOU between TAMU and ASCA – Potts

Potts stated that she and Dave Parrott have been working on the MOU and anticipates that it will be complete by March 26, 2009.

Summer BOD Meeting Logistics – Nashville, TN at Vanderbilt University, May 31 -June 3, 2009 – King/Potts

King informed the BOD that meetings and living accommodations will occur on Vanderbilt's campus. Swinton informed the BOD that the rooms will be single occupancy with a private shower in their newer campus residence halls. There are services available that are similar to a hotel.

IX. Motion by Hammat: Adjourn BOD meeting. Seconded by Baker.

Discussion: None

Motion carried

X. Meeting adjourned 12:45 EST

Submitted by: *Dwayne J. Scott, Ed.D.*

Approved March 26, 2009