

**Association for Student Conduct Administration
Board of Directors Meeting
Bi-monthly Conference Call
Thursday, May 14, 2009**

Board members present: Tamara King, W. Scott Lewis, Susan Baker, Dwayne Scott, and Daniel Swinton, Brent Ericson, John Jones, Jeff Stefancic, and Karen Boyd

Absent: Katie McGee, Gary Dickstein, Lorrie Miller and Jennifer Hammat,

Executive Director Billye Potts

Key: Red = Motions; Blue = Sense of the Board; Green = Action Items; Purple = Recess/Adjournment

I. Call to Order

King called meeting to order at 11:03 EST.

II. Approval of April 9 Meeting Minutes – Scott

Motion by Scott: Approve BOD minutes for April 9, meeting. Motion seconded by Lewis

Discussion: None

Motion carried.

III. Academy Update – Boyd

Boyd stated that the Gehring Academy numbers were substantially less this year. Boyd stated that currently the Academy is scheduled to provide instruction and training to 119 conduct administrators. Boyd stated that in an effort to cut costs several faculty were asked and agreed not to participate in this year's Academy. Boyd also stated that a vendor is willing to provide \$3,000.00 in sponsorship monies to the Academy.

IV. Conference Core Committee Meeting (May 17-20) – Ericson

Ericson informed the BOD that all conference committee members would be present for the meeting May 17-20 at the TradeWins Resort. King asked Ericson to consider while planning for the 2010 conference, allotting time for vendors to host an event which would allow them to showcase their products and services. Ericson will send a list of conference committee members to the BOD.

V. Concealed Weapon Letter from ACUHO-I – King

Motion by Lewis: ASCA sign concealed weapons letter from ACUHO-I. Motion seconded by Baker

Discussion: None

Motion carried

VI. Update on LRP Negotiations - King

Bill Fisher informed King that he anticipates a response from LRP regarding ASCA's offer of \$3,000.00 for publication sometime in early June.

VII. Conference Call Information/Options - Potts

Potts informed the BOD that she renegotiated a rate of 7 cents per person per minute with our current long distance service provider. Potts stated our current another provider has the ability to conduct free conference calls. Specifically, with free conference calling, the service provider charges each person on the conference call participant (i.e rate) rather than ASCA. **Stefancic will provide BOD with information regarding cost to ASCA vs. free conference calling.**

VIII. ADR Committee Chair – King/Hammat/Baker

Baker will contact Liza Nascentbeni in circuit 2 regarding her interest level in becoming Chair of ADR.

IX. NACA/ASCA 2010 Institute – King/Potts

King stated that the institute would provide training for individuals who advise students in various capacities including but not limited to student activity coordinators, recreation staff, etc. Training would be focused in the following areas during the summer of 2010: sanctioning, how to hold students accountable for their actions, risk management, and leadership development.

X. Reminder of Strategic Plan Documents for June Board Meeting - King

King asked BOD to review and be prepared to discuss during the June meeting.

XI. Update on liaison positions – Everyone (attached)

King asked BOD to review and note necessary changes

XII. Update on June Board Meeting – King/Swinton/Potts

Swinton informed the BOD that due to unexpected construction, the BOD would not be able to reside on Vanderbilt's campus during the board meeting. Swinton stated that he negotiated a price of \$109.00 for double occupancy at the Hampton Inn and had reserved the rooms. Swinton stated that the Hampton Inn is within walking distance of the meeting location.

Motion by Lewis: adjourn meeting. Motion seconded by Stefancic

Discussion: None

Motion carried.

XIII. Meeting adjourned 12:25 EST

Submitted by: *Dwayne J. Scott Ed. D.*

Approved June 1, 2009