Investigator Training for Higher Education and Title IX for Investigators

Investigator Training and Title IX for Investigators is designed to provide you with foundational skills when you conduct campus sexual misconduct/harassment/intimate partner violence campus investigations. It will provide you with basic, yet widely applicable concepts, skills, and techniques needed to properly conduct a Title IX investigation from beginning to conclusion. Day one will be Investigator Training applicable to any type of investigation. Day two will cover specifics to Title IX and will provide a full breadth of training to meet the yearly federal training requirements.

Washington ASCA and the University of Washington are excited to host a two-day training on May 7 & 8, 2015. Either day could be taken as a stand-alone training.

May 7 – Investigation Skills with Cheryl Hintz Middleton from ProACT Law Group – Cheryl is an attorney and excellent trainer who has provided investigator training through the Washington State Department of Personnel for many years. This day will include case set up, appropriate note taking, questioning, Reid techniques (for determining credibility), and other tangible skills. Anyone new to investigations or wanting to expand their skillset will benefit from this training. Upon completion of this day you will have received training in the following areas:

- Scope of authority
- Ethics
- Complaint analysis
- Investigative planning & strategy
- Determining credibility with conflicting stories
- Interviewing techniques
- Gathering, documenting, and maintaining evidence
- Preparing and writing reports

May 8 – Title IX Training for Investigators with Martha Compton, Director of the Office of Community Standards at Ohio University. Martha has led three Title IX process revisions at two separate institutions in the last three years as they work toward best practice. Ohio University is a VAWA grantee has had the opportunity to learn from organizations such as the Clery Center and the Victim Rights Law Center. In 2004, Martha served as a technical trainer for VAWA grantees, training on the topic of sexual assault and domestic violence within the LGBTQ community. She is a leader in our professional association, presenting nationally and always sharing her wealth of experience and knowledge. This day of training will provide everything needed to meet the federal requirements for yearly training with regard to victim awareness, Title IX investigation process, and best practices. She will provide a brief history and present requirements under Title IX as well so that anyone involved with Title IX would have a solid foundation both in knowledge and skills. Upon completion of this day you will have received training in the following areas:

- Due process for reporting students and respondents
- Investigative and adjudicatory models
• Investigative techniques and questioning
• Trauma informed practices
• Hearing management
• Sanction decision-making and management
• Accommodation requirements for students that report
• Managing requests for confidentiality

**Intended Audience:** Conduct officers and higher education employees who conduct investigations including residential staff, Title IX coordinators, and campus security. Human resources staff and other campus administrators are welcome to attend; however, the focus of this training will be investigation of student behavior.

**Tentative Schedule:**

**Thursday**
9:30 – 10  Registration/Continental Breakfast/Meet and greet
10 – 10:30  Intro/Welcome - Andi
10:30-12:30  Martha (or Andi) does basic due process/
12:30 – 1:30  Lunch
1:30 – 3:30  Investigation with Cheryl
3:30-3:45ish  Break
4:00 - 6:00  Investigation with Cheryl Cont.
6:00 – 7:15  Dinner on your own
7:30 – 9:00  Reid Techniques and Case Study

**Friday**
8 – 8:30  Registration/Continental Breakfast/Meet and greet
8:30 – 8:45  Intro/Welcome – Andi
8:45 – 9  Q & A/Parking lot from Day 1 – Intro new folks
9 – 11:30  Title IX with Martha
11:30 – 12:30  Lunch
12:30 – 2:45  More with Martha
2:45 – 3ish  Break
3 – 4  Martha finishes
4 – 4:30  Q & A
5  Happy hour for anyone who wants to wait for traffic to die down

**Cost** – Includes continental breakfast and lunch. Dinner is on your own.

**Single Day**
   ASCA Member $135  Non-Member $160

**Two Day**
   ASCA Member $235  Non-Member $270