

Wesley C. Bolton

Education

Bowling Green State University

M.A., College Student Personnel

Bowling Green, OH

Apr 2022

University of Tennessee at Chattanooga

B.A., *summa cum laude*, History

Chattanooga, TN

Dec 2019

Relevant Experience

Chattanooga State Community College | Office of Student Conduct & Resolution (OSC&R) Chattanooga, TN

Director, Student Conduct & Resolution

Feb 2025 to Present

- Supervise one (1) full-time student conduct officer in the execution of the student conduct process
- Manage an annual budget of over \$155,000 for programming, training, and staff compensation
- Lead the Office of Student Conduct & Resolution, including strategic planning, daily operations, and professional development initiatives that align with institutional priorities
- Review, investigate, and adjudicate alleged violations of the Student Code of Conduct
- Oversee case resolution processes for student conduct, academic misconduct, program standards, and student grievances, by utilizing Maxient as a Level 5 campus administrator to manage workflow
- Chair the Behavioral Intervention Team to coordinate confidential, respectful, and proactive support for students facing academic, emotional, or behavioral challenges.
- Train the Student Conduct Hearing Committee to ensure consistent application of college policy
- Analyze conduct and complaint data on an ongoing basis to identify behavioral trends, support prevention programming, and inform procedural improvements

University of Tennessee at Chattanooga | Office of Student Conduct (OSC)

Chattanooga, TN

Associate Director of Student Conduct & Student Conduct Investigator

Sept 2022 to Feb 2025

- Trained and supervised 2 full-time staff members and assisted in the supervision of 1 administrative assistant
- Managed and maintained an annual budget of over \$22,000 for training and programming
- Established and assessed long-term planning, direction, and goals for the Office of Student Conduct
- Reviewed, investigated, and resolved Student Conduct and Student Case Management caseloads by utilizing the Maxient database as a Level 5 campus administrator
- Assisted the Office of Title IX Compliance by serving as the Deputy Title IX Coordinator for Student Conduct
- Recruited, trained, and advised over 100 faculty, staff, and student members of the Student Conduct Board, Honor Code Board, and Honor Code Hearing Officers
- Chaired the Admissions Clearance Committee, which evaluates applicants with prior legal or disciplinary history
- Collaborated with multi-disciplinary teams as a member of the Sexual Misconduct Response Team (SRT), the Hazing Prevention Committee, the CARE Teams, and the Threat Assessment Team (TAT)

Coordinator of Student Conduct & Student Conduct Investigator

Feb 2022 to Sept 2022

- Reviewed, investigated, and adjudicated alleged violations of the Student Code of Conduct, Honor Code, Title IX, and other policies, using Maxient as a Level 4 user to track and assign student conduct cases
- Coordinated educational outreach and awareness events for students, student organizations, and faculty regarding Academic Integrity, Student Code of Conduct, and other University policies

Bowling Green State University | Office of the Dean of Students (ODOS)

Bowling Green, OH

Graduate Assistant for Student Conduct and Case Management

Aug 2020 to Feb 2022

- Met with students to provide resources, support, and assistance related to academics, behavior, mental health, food insecurity, and other personal concerns
- Investigated and adjudicated alleged violations of the BGSU Code of Student Conduct and assigned creative,

- restorative, and appropriate sanctions for students who were found responsible for violating the code
- Recruited, trained, and chaired the formal hearing boards for university and residential-level conduct cases
- Managed and responded to student emergencies and campus crises by serving in the Dean On-Call, Drop-in, and Hazing Report Line rotation for the Office of the Dean of Students, and as a member of the Expressive Event Team to assist members of the campus and surrounding community

University of Tennessee at Chattanooga | Office of Student Conduct (OSC)

Chattanooga, TN

Program Coordinator for Academic Integrity

May 2019 to Aug 2020

- Investigated and adjudicated alleged violations of both non-academic misconduct and academic dishonesty
- Assisted in the maintenance and educational outreach of the on-campus food pantry, Scrappy's Cupboard
- Utilized the Canvas learning management system to develop and implement a university-wide academic integrity course for all incoming students and faculty
- Produced publications and marketing materials promoting the university's Honor Code to be published campus-wide in all classrooms and common educational spaces
- Updated University policies, including the emergency parental notification policy and the student death protocol

Practicum & Special Project Experience

Bowling Green State University | Office of the Dean of Students (ODOS)

Bowling Green, OH

Graduate Practicum Intern for CARE Team

Aug 2021 to Feb 2022

Supported the CARE Team through cross-departmental coordination and student case management. Led updates to the Community of Care Folder and designed public-facing content on free speech laws.

University of Toledo | Office of Student Conduct and Conflict Resolution (OSC&CR)

Toledo, OH

Graduate Intern for Student Organization Misconduct

Jan 2021 to May 2021

Benchmarked peer institution practices and drafted a student organization misconduct process. Collaborated on a scorecard initiative, developed training on bias and mediation, and shared an executive summary to stakeholders recommending policy improvements.

Professional Development

Gehring Academy Equitable and Inclusive Practices in Student Conduct Track	2021
Gehring Academy Threat Assessment Mini-Track	2021
D. Stafford & Associates Behavioral Intervention Team Member Training	2021
Association of Title IX Administrators Civil Rights Investigator One Training	2022
Association of Title IX Administrators Investigation Report Writing Workshop	2022
D. Stafford & Associates Behavioral Intervention Team Chair Training	2022
Gehring Academy Student Organization Conduct Track	2022
Gehring Academy Academic Integrity Mini-Track	2022
Private Dispute Resolution Services Tennessee Supreme Court Rule 31 Certified Mediation Training	2023

Presentations

- Bolton, W., Ford, D., & Fuchs, B. (2019, November). *Academic integrity training for all* [Conference presentation]. Hillstock & Associates 2019 Unconventional Methods Summit (virtual)
- Bolton, W., Dunn-Perry, T., Nye, C., Parle, C., & Wright, S. M. (2024, July). *Student organization conduct* [Training session]. Association for Student Conduct Administration, Donald D. Gehring Academy, Detroit, MI.
- Bolton, W., & Maxwell, A. (2024, November). *Student organization conduct* [Training session]. Association for Student Conduct Administration Student Conduct 201 Track (virtual)
- Bolton, W., & Kasper, J. (2025, July). *Training conduct boards* [Training session]. Association for Student Conduct Administration, Donald D. Gehring Academy Training Conduct Boards Minitrack (virtual)