

# Joseph M. Peltzer

## | Education |

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**Drexel University Thomas R. Kline School of Law** | Philadelphia, Pennsylvania  
*Juris Doctor*, 2016

**James Madison University** | Harrisonburg, Virginia  
*Master of Education, College Student Personnel Administration*, 2010

**Shippensburg University of Pennsylvania** | Shippensburg, Pennsylvania  
*Bachelor of Science, Business Administration (Human Resource Management)*, 2008

## | Professional Affiliations |

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- Bar Admission, Commonwealth of Pennsylvania, 2016 to Present (*Inactive*)

## | Professional Experience |

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**Saint Joseph's University** | Philadelphia/Lancaster, Pennsylvania  
**Assistant Dean of Students & Deputy Title IX Coordinator** (January 2025 to Present)

Responsible for the management of the university's Community Standards process across three campuses, including case assignment via Maxient through resolution, supervision of two staff members, serving as a hearing officer (specifically for, but not limited to, allegations of hazing), overseeing the administration of the Health Professions Academic Honesty Policy, and liaising with campus partners (including, but not limited to, Residence Life, the Kinney Center for Autism Education and Support, Fraternity & Sorority Life, and Athletics). Established and chairs a collaborative weekly cross-university incident review committee to coordinate potential response to campus wide incidents, bringing together Residence Life, Title IX & Equity, Student Support & Well-being, Public Safety, and others as necessary. Coordinates regular analysis and distribution of conduct-related statistics to campus partners. Responsible for oversight of recruitment efforts for the Community Standards Board and Community Standards Advisors. Organizes training (ongoing and as needed) for Residence Life partners (including Hearing Officers and Resident Assistants), Orientation Leaders, and other campus partners. Serves as a member of the Student Life Leadership Team under the guidance of the Vice President for Student Affairs/Dean of Students. Contributes as a member of the Behavioral Intervention Team, Bias Activity Response Group, and the Invisible Safety Net group. Serves as a member of the Provost Advisory Council for Inclusion and Diversity. Served as a member of the search committee for the Associate Provost for Diversity, Equity, & Inclusion. Supports the Director of Title IX, Bias, and Equity Compliance in investigating incidents and administering relevant policies. Partners with the Office of General Counsel to ensure compliance-related functions are operational at Saint Joseph's University in Lancaster.

**Director of Community Standards/Deputy Title IX Coordinator** (January 2024 to January 2025)

**Wilmington University** | Wilmington, Delaware (Remote)

***Adjunct Instructor, Programs in Higher Education*** (January 2024 to Present)

Courses:

- Introduction to Student Affairs (Masters)
- Ethical Decision Making in Higher Education (Doctoral)

**Saint Joseph's University** | Philadelphia, Pennsylvania

***Adjunct Instructor*** (August 2022 to Present)

Courses:

- CSS-101: College Studies Seminar
- Ethical & Legal Dimensions in the Health Sciences

**Pennsylvania College of Health Sciences** | Lancaster, Pennsylvania

***Director of Compliance & Risk Management/Title IX Coordinator*** (March 2020 to December 2023)

***Compliance Officer & Title IX Coordinator*** (April 2018 to March 2020)

Monitored regulatory environment pursuant to higher education to ensure continued compliance of the College with local, state and federal laws/regulations/guidance and accrediting agencies. Researched, analyzed and communicated the impact of laws and regulations on PA College operations. Recommended and supported required changes to assure ongoing compliance. Directed the College in developing, evaluating and revising policy and operational processes that are compliant with accreditation standards as well as federal and state regulations. Served as Title IX Coordinator and reports to the College President in said role. Served as the point of contact for system and external legal counsel, coordinator legal response to college issues. Ensured the highest levels of ethical conduct and integrity through promotion of adherence to policy and process and ethical behaviors. Administered the Enterprise Risk Management process, including risk evaluation, mitigation planning and execution, and periodic review. Managed and provided oversight of the Crisis Management Plan, including periodic review. Collaborated with the Director of Institutional Research and Effectiveness to report college data to internal and external constituents. Assisted President, Vice Presidents, Deans, and others in developing plans of action pertaining to college issues and student needs. Developed and delivers training programs related to compliance and risk management. Served as the primary investigator for claims of bias, discrimination, harassment, and more.

**Drexel University Lindy Center for Civic Engagement** | Philadelphia, Pennsylvania

***Adjunct Instructor*** (January 2013 to March 2018)

Courses:

- CIVC-101: Introduction to Civic Engagement

**Drexel University Campus Services** | Philadelphia, Pennsylvania

***Temporary Employee*** (October 2017 to January 2018)

Supported the Assistant Vice President for Campus Services with various tasks, including project management, contract review, and other tasks as assigned.

**Keller, Lisgar, and Williams LLC** | Havertown, Pennsylvania

**Associate Attorney** (September 2017 to October 2017)

Supported a Partner in all family law matters including divorce, equitable distribution, custody, and more. Prepared court submissions. Reviewed files. Worked with clients to advance cases forward.

**Simon & Simon, PC** | Philadelphia, Pennsylvania

**Attorney** (August 2017 to September 2017)

Represented clients and the firm in all matters before the court, including settlement conferences and case management conferences in the practice of personal injury law. Worked with clients to advance cases forward.

**The Hon. Daniel J. Clifford, Montgomery County Court of Common Pleas** | Norristown, Pennsylvania

**Judicial Law Clerk** (August 2016 to July 2017)

One year appointment. Researched and drafted court orders, appellate opinions and memoranda on various issues of Family Law, Criminal Law, and Civil Law. Applied the Pennsylvania Custody Factors as necessary in preparation of Findings of Fact. Reviewed emergency motions, prepared summaries of legal arguments, and researched relevant case law. Recommended disposition of IFP applications. Summarized all Gagnon and ICC matters prior to scheduled proceedings. Communicated with counsel and legal staff. Assisted the Judge as needed on Protection from Abuse Order and Short List days. Coordinated and prepared for Judge's law school speaking engagements.

**City Law Department - Civil Rights Unit, City Solicitor's Office** | Philadelphia, Pennsylvania

**Co-op Student** (May 2015 to January 2016)

Researched and prepared written motions. Explored pertinent legal issues pertaining to active cases within the unit, delivering synthesized results to supervising attorney. Attended trials and depositions.

**Drexel University Residential Living Office** | Philadelphia, Pennsylvania

**Assistant Director of Residential Living for Student Conduct & Community Standards** (June 2013 to April 2014)

**Resident Director** (July 2010 to April 2014)

In collaboration with Student Conduct & Community Standards, established procedures and managed systems for hearing officers. Created and implemented community standards education. Represented Residential Living as the primary case presenter to the Conduct Board. Hired, trained, and supervised Resident Assistants and professional desk coordinators to assist in development and implementation of community development plan for 2 residence halls of over 400 and 100 students, respectively. Managed an annual budget of \$10,500 to enhance hall and staff initiatives. Served in an on-call rotation and collaborated with partners to address incidents as needed. Served on multiple university committees. Enforced community expectations through hearings and collaborative preventative efforts. Coordinated the selection and supervision of 30+ student orientation leaders (Summer 2011).